



Queensland

# IPWEA

INSTITUTE OF PUBLIC WORKS  
ENGINEERING AUSTRALASIA

# INFORMS. CONNECTS. REPRESENTS. LEADS.

# EMERGING PROFESSIONALS PATHWAY



Up to  
5 CPD  
hours

The IPWEAQ Learning Hub is a mobile friendly e-learning platform delivering weekly evidence-based, practical and reflection-rich content and activities to enhance your career and general wellbeing.

The Emerging Professionals Pathway is designed specifically for those in the beginning stages of their professional career in the public works professions.



### Included in your Pathway:

- ✓ ongoing 1:1 support
- ✓ regular reminders
- ✓ communities of practice

<b>WEEK 1</b>	<b>SELF-AWARENESS</b> The foundation for all future skills development is the clear understanding of who you are and what you need. Develop self-reflection to identify your learning needs.
<b>WEEK 2</b>	<b>YOUR TEAM</b> Companies are large ecosystems made up of many parts interdependent in ways that are not always obvious. Gain a broader understanding of how your role fits within your organisation and how you can maximise your influence.
<b>WEEK 3</b>	<b>MEETINGS</b> Learn how to facilitate efficient and effective meetings. Develop notetaking skills that will ensure clear understanding of decisions made and actions to be taken.
<b>WEEK 4</b>	<b>WORKING EFFECTIVELY</b> Being busy isn't necessarily being productive and becoming so involves learning a range of different skills. Follow these five guidelines in any work environment to be more effective.
<b>WEEK 5</b>	<b>FEAR</b> Finding oneself in unfamiliar situations can cause fear and self-doubt. Recalibrate your concept of fear and transform it from inhibitor to development opportunity.
<b>WEEK 6</b>	<b>GOAL SETTING</b> You know who you are and where you want to progress in your career. Learn strategies to set career and personal goals for a strong foundation for ongoing success.
<b>WEEK 7</b>	<b>DEVELOPING A NETWORK</b> Quantity of communication options does not always translate to quality connections. Identify those people you will need in your support network to assist your professional and personal success.
<b>WEEK 8</b>	<b>GROWTH MINDSET</b> Some people thrive in adversity while others give in. Understand why and how you too can develop this skill.
<b>WEEK 9</b>	<b>VALUES</b> Knowing what is important to you and why helps you to act with integrity. Learn how to handle work situations that may conflict with your core values.
<b>WEEK 10</b>	<b>NEXT STEPS</b> Recap all that you have learned over the past ten weeks and set final action items to continue your development journey beyond this course.